|  |  |
| --- | --- |
| **Complete ONLY IF HOTMA guidance is being used in the calculation of income.** *(Complete only one form per household; include assets of children.)* | |
| For the following asset types, include the current Cash Value of **each** asset held by any family member and the actual income that the asset earns. \*Cash value is ***current* market value minus cost to convert** an asset to cash, such as broker’s fees, settlement costs, outstanding loans, penalties for early withdrawal, etc**.\*** | |
| **Household Name:** |  |

|  |  |  |
| --- | --- | --- |
| **PART I. ASSETS DISPOSED OF FOR LESS THAN FAIR MARKET VALUE(FMV)** | | |
| |  |  | | --- | --- | |  | **Yes** | | |  |  | | --- | --- | |  | **No** | | Within the past two (2) years, I/we have sold or given away assets below their fair market value (FMV). |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Asset #1: |  | Date of Disposal: |  | FMV -  amt received: | $ |
| Asset #2: |  | Date of Disposal: |  | FMV -  amt received: | $ |

|  |  |  |
| --- | --- | --- |
| **PART II: FEDERAL TAX RETURN OR REFUNDABLE FEDERAL TAX CREDIT** | | |
| Have you received a federal tax return or refundable federal tax credit in the last 12 months? | |  |  | | --- | --- | |  | **Yes** | | |  |  | | --- | --- | |  | **No** | |
| **Amount of return/credit**: | $ | |

|  |  |
| --- | --- |
| **PART III: NON-NECESSARY PERSONAL PROPERTY (NNPP)** | |
| |  | | --- | |  | | **I/we have non-necessary personal property which is listed here** |
| |  | | --- | |  | | **I/we do not have any non-necessary personal property** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Type of Asset** | **(A) Cash Value\*** | **(B) Annual Income** | **Type of Asset** | **(A) Cash Value\*** | | **(B) Annual Income** |
| Cash on Hand | $ | N/AP | Cryptocurrency | $ | | $ |
| Pre-paid Debit Card (including Govt. Benefits) | $ | N/AP | Money Market/ CD | $ | | $ |
| Checking/Savings | $ | $ | Annuities | $ | | $ |
| Checking/Savings | $ | $ | Brokerage Account | $ | | $ |
| Savings | $ | $ | Stocks/Bonds | $ | | $ |
| Internet based assets (Cash App, Venmo, PayPal, Crowdfunding, etc.) | $ | $ | Other: | $ | | $ |
| Whole Life Insurance | $ | $ | Other: | $ | | $ |
| **Non-Account Based** Possessions not general held in an account such as vehicles used for recreation (e.g., RVs, ATVs, and Boats), antique cars, collectibles (e.g. stamps, jewelry, coins, and artwork.), and equipment/machinery that is not used to generate income for a business | | | | | | |
| **Description** | | | | | **(A) Cash Value \*** | |
|  | | | | | $ | |
|  | | | | | $ | |
|  | | | | | $ | |
|  | | | | | $ | |

|  |  |
| --- | --- |
| **PART IV. REAL PROPERTY** | |
| |  | | --- | |  | | **I/we have real property which is listed here.** |
| |  | | --- | |  | | **I/we do not have any real property.** |

|  |  |  |
| --- | --- | --- |
| **Description of Property** | **(C) Cash Value\*** | **(D) Income** |
|  | $ | $ |
|  | $ | $ |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Under penalty of perjury, I/we certify that the information presented in this certification is true and accurate to the best of my/our knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading, or incomplete information may result in the termination of a lease agreement. | | | | | | | |
| Signature of Applicant/Tenant |  | Date |  | Signature of Applicant/Tenant |  | Date |  |
| **PENALTIES FOR MISUSING THIS CONTENT:** Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than $5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7), and (8). Violations of these provisions are cited as violations of 42 USC 408 (a), (6), (7), and (8). | | | | | | | |